

Name of Contract: 2nd Amendment to Contract between SBPBC and Brown & Brown Architects Architectural Services on Continuing Contract Second Renewal of Agreement

CP-2  
9/19/07

Board Item  
Board Meeting Date

**CONTRACT REVIEW CHECKLIST**

**Consistency with Law and School Board Policy:**

Comments

|   |     |
|---|-----|
| Consistent with School Board Policy             | Yes |
| Consistent with Florida, federal and local laws | Yes |

**Contract Terms:**

Comments

|  |   |
|--|---|
| Term (Duration of Contract)                  | Paragraph 1   |
| Termination Clause                           | Paragraph 2   |
| Insurance /Liability Issues/ Indemnification | Risk Management should review and approve all insurance clauses |
| Regulatory issues                            | Regulatory should review and approve all regulatory issues      |
| Confidentiality Provision                    |   |
| Warranties                                   |   |
| Labor Issues                                 | The Labor Relations should review any issues                    |
| Disclaimers                                  |   |
| Governing Law & Venue                        | Palm Beach County, FL   |

**Business Principles:**

Comments

|   |                                      |
|---|--------------------------------------|
| Sound Business Principles   | Yes                                  |
| Reasonableness of Fees  | Please refer to page <u>N/A</u> .    |
| Payment Terms<br>--Lump sum, installments<br>--Payment Due dates<br>--Late fees | Please refer to <u>Paragraph 2</u> . |

**Other Issues:**

Comments

|                                   |  |
|-----------------------------------|--|
| Conflict of Interest Disclosures  |  |
| Non-Negotiable Issues             |  |
| Miscellaneous Issues              |  |
| Appropriate Departmental Sign-off |  |

**Special**

**Considerations:** \_\_\_\_\_

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES  NO

By: Attorney (Name and Date) \_\_\_\_\_